



MINUTES

FACILITIES COMMITTEE MEETING

Thursday, June 20, 2019 – 9:45 AM

State Office Building – Conference Room 100, 1st Floor

317 Washington Street, Watertown, New York

The Development Authority of the North Country Facilities Committee met in regular session at the State Office Building, Conference Room 100, 1st Floor, 317 Washington Street, Watertown, New York on Thursday, June 20, 2019 at 9:45 am.

Committee Members Present

Dennis Mastascusa, Chairman
Al Calligaris
James Hollenbeck
Alex MacKinnon
Gary Turck

Committee Members Absent

Stephen Hunt
Brian McGrath

Other Board Members Present

Tom Hefferon – 9:57 AM
Margaret Murray – 9:57 AM

Staff Present

Michelle Capone, Director of Regional Development
Carl Farone, Comptroller
Laurie Marr, Director of Communications and Public Affairs
Brian Nutting, Manager, Water Quality
Patricia Pastella, Manager, Materials Management
Carrie Tuttle, Director of Engineering
David Wolf, Director of Technology
James Wright, Executive Director – 9:57 AM
Melissa Durant, Administrative Assistant

Guests

Terrance Phillips, Bonadio Group
John Nuber, RBC

1. Chairman Mastascusa opened the meeting 9:54 AM.
2. Resolution No. 2019-06-75, approving the Technical Services Agreement Amendment No. 2, between the Authority and the Town of Fine. Furthermore, the Executive Director is authorized to execute this agreement amendment.

C. Tuttle stated that this project has Department of State money in it and was used to do the Wanakena Footbridge replacement and also to upgrade the Clifton-Fine Golf Course Clubhouse to add outside bathrooms. They have now asked for some additional services.

There were no questions for further discussion. There was no opposition to the resolution.

3. Resolution No. 2019-06-83, authorizes the increase to capital project 30643 for Wireless Tower Service of \$1,100,000. Furthermore, this resolution authorizes the Executive Director or Authority Comptroller to execute all necessary documentation.

D. Wolf stated that the Authority has received an order from First Light through T-Mobil and AT&T for 30 additional towers in the network to prepare for 5G. The revenue from this project will cover the capital and service cost over the term. Most of these are five to seven year terms, so we expect several bandwidth increases that are already programed in and could generate more revenue than we are projecting.

A MacKinnon asked if this project is why he sees so many trucks in St. Lawrence County putting up new cable, tacking it to the existing cable. D. Wolf responded that this may be more related to the State Broadband Grant that has gone out.

G. Turck pointed out that there had not been a motion or second for the first resolution.

Upon a motion by G. Turck, and seconded by A. MacKinnon, Resolution No. 2019-06-75, Technical Services Agreement Amendment, Town of Fine, Waterfront Revitalization Project, was unanimously approved by the Facilities Committee.

Upon a motion by G. Turck, and seconded by A. MacKinnon, Resolution No. 2019-06-83, Wireless Tower Service, Capital Project Increase, was unanimously approved by the Facilities Committee.

J. Wright, M. Murray, and T. Hefferon entered the meeting at 9:57 AM.

4. Resolution No. 2019-06-84, authorizes the Executive Director to enter into an Operations and Maintenance Service Agreement with the Town of DeKalb. The resolution further authorizes the Executive Director to execute the required and necessary agreements.

B. Nutting stated the Town of DeKalb wishes to continue on a five year agreement with water services for a total cost over five years of \$155,270.

Upon a motion by A. MacKinnon, and seconded by J. Hollenbeck, Resolution No. 2019-06-84, Operations and Maintenance Service Agreement, Town of DeKalb, Water and Sewer Districts, was unanimously approved by the Facilities Committee.

The meeting adjourned at 9:58 AM.

Respectfully submitted,


Dennis Mastascusa
Chairman, Facilities Committee